



**Little Traverse Bay Bands of Odawa Indians Enrollment Department**  
**7500 Odawa Circle**  
**Harbor Springs MI 49740**  
**231-242-1521 \* 231-242-1520**  
**FAX 231-242-1526**

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In accordance to Little Traverse Bay Bands of Odawa Indians Constitution a minor child may be adopted into the LTBB if the following guidelines are met:

### **REQUIRED GUIDELINES**

1. Minor child must have been legally adopted by LTBB Citizen(s)
2. Minor child must be at least one fourth (1/4) North American Indian derived from biological parent(s)
3. Minor child must not be enrolled in another federally recognized tribe.

### **Required Documentation if applicable**

1. Order of Adoption that minor was legally adopted by a LTBB Citizen.
2. Adoption decree together with either the original birth certificate identifying the biological parent(s) or a legal document identifying the natural parent(s).
3. Adopted Birth Certificate
4. Proof of one fourth (1/4) North American Indian and documentation to trace.
5. Must comply with Tribal Code of Regulations
6. Social Security Card

Applications are processed in the date order received. When applying for citizenship, documentation must be provided to trace persons to North American Indian and or certification. For example, you must provide documents starting with minor continuing with minor's biological parent(s), grandparents and great-grandparents.

It is important that sufficient documentation be provided when applying for citizenship. If the minor's application is incomplete, it will be returned and stamped VOID. The minor parents may reapply at a later date.

Please complete the enclosed (1) Address Sheet (2) Application for Citizenship and Tree Chart to the best of your knowledge.

Any party who knowingly submits fraudulent documents to the Enrollment Department, makes fraudulent statements on any documentation submitted to the Enrollment Department, pursues frivolous legal action, or any party who aid or abets such a false or frivolous action, shall be guilty of a civil offense and subject to a fine not to exceed \$5,000 and be subject to a term of incarceration not exceeding one year.

If you have any questions, please feel free to contact the Enrollment Department at the numbers listed above.